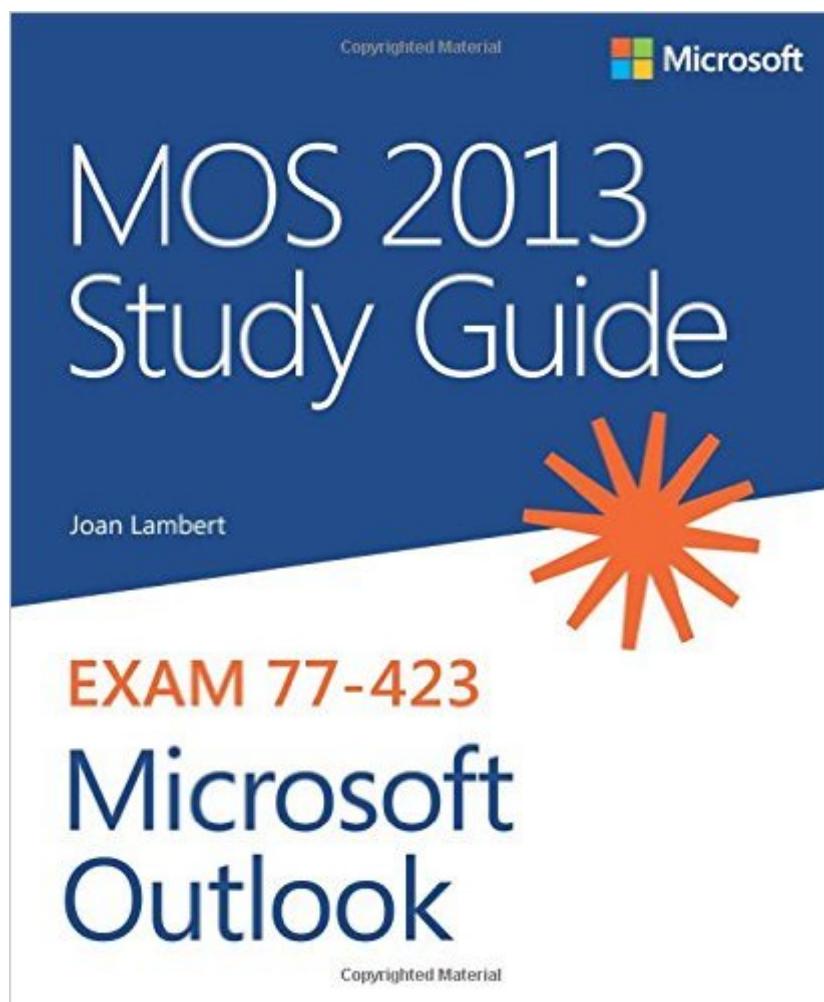


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# MOS 2013 Study Guide For Microsoft Outlook (MOS Study Guide)



## Synopsis

Demonstrate your expertise with Microsoft Office! Designed to help you practice and prepare for the 2013 Outlook Microsoft Office Specialist (MOS) exam, this all-in-one study guide features: Full, objective-by-objective exam coverage Easy-to-follow procedures and illustrations to review essential skills Hands-on practice tasks to apply what you've learned Includes downloadable practice files

## Book Information

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I teach MS office products. With the recent upgrade to 2013 and the Office 365 products, I wanted to make sure I was up-to-date on what would be on the test. Perfect book for that assurance and a reasonable price.

I found the book helpful, but ended up purchasing a textbook on the subject because I needed more information and examples. This would be an excellent book for review or as a reference.

Very simple book and cheap also. I would recommend getting this and the other ones to get basic facts about office suite programs.

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